

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, January 10, 2024

Neela Patel called the meeting to order at 12 noon, Eastern. Additional members present were: Deepti Chadee, Ann Comerford, Caroline Lenz, Dwayne Isaacs, Adriane Reilly, Yemi Gbajobi, Keith Kowalka, Missy Burgess, and John Taylor, CEO. Also present were Dave Teske, Stacey Givens, and Steve Chaplin.

Comerford MOVED, Gbajobi SECONDED, and it was APPROVED that:
The December 13, 2023, minutes be accepted.

Strategic Planning Updates

Patel said listening sessions with leadership team members and community of practice leaders on the strategic planning process were planned for January 18 and 22.

Stacey Givens joined the meeting at 12:15 p.m.
Keith Kowalka joined the meeting at 12:30 p.m.

Regional Engagement Recommendations

Board members provided input for finalizing feedback and direction for Regional Directors in regard to the Regional Engagement Task Force recommendations.

Governance Committee

No report.

Strategic Committee

Isaacs and Gbajobi reported on the creation of a Strategic Planning impact report.

Finance Committee

No report.

DEI Committee

Comerford said volunteer co-chairs are needed for the DEI Program Team.

Missy Burgess joined the meeting at 1:06 p.m.

CEO Update

- New BOT Member Onboarding
 - January 17 = Association & Board Foundations
 - January 31 = Meetings, Service & Issues

- February 14 = Board Committees
- Annual conference site selection visits end of month to Pittsburg & Baltimore
- Clay Targets Update
 - All spring programs ahead of pace
 - National Championships registration opened on Monday
 - 486 registered athletes in the first hour
 - Surpassed 2023's total (757) after 24 hours
 - Currently have 793 registered
 - Anticipating 25 more teams to sign up, and potentially exceeding 1,000 student athletes
- Articles in Friday's eBulletin about the strategic plan and the Central Office moving to a new location

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:16 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
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Minutes**

Wednesday, February 7, 2024

Neela Patel called the meeting to order at 12:02 p.m., Eastern. Additional members present were: Deepti Chadee, Ann Comerford, Caroline Lenz, Ian Crone, Dwayne Isaacs, Keith Kowalka, Adriane Reilly, Yemi Gbajobi, Missy Burgess, and John Taylor, CEO. Also present were Dave Teske, Stacey Givens, Justin Rudisille, Scarlett Winters, Kim Pho, and Steve Chaplin.

Burgess MOVED, Isaacs SECONDED, and it was APPROVED that:
The January 10, 2024, minutes be accepted.

Leadership Team Appointments

Kowalka MOVED, Crone SECONDED, and it was APPROVED that:
The Board accept the recommendation of the Screening Committee that Brittany Wildman be appointed 2026 Conference Program Team Chair.

Isaacs MOVED, Reilly SECONDED, and it was APPROVED that:
The Board accept the recommendation of the Education and Research Fund Chair Screening Committee that Eric Margiotta and Hank Walters be appointed Education and Research Fund co-chairs.

Burgess MOVED, Crone SECONDED, and it was APPROVED that:
The Board accept the recommendation of the Education Council Screening Committee that Nicholas Smith and Lincoln Walburn be appointed to the Education Council.

Rudisille, Winters, and Pho left the meeting at 12:22 p.m.

Regional Engagement Task Force

Patel reported Regional Directors were reviewing the Board's recommendations from the Regional Engagement Task Force report.

Denver Schedule

Taylor reviewed a draft of the Board agenda for the March 21-27 Annual Conference.

Governance Committee

Crone reported that Board self-evaluations would be sent to members today.

Crone reviewed the Salary Administration Policy.

The Board APPROVED:

The recommendation of the Governance Committee to make changes to the Paid Time Off Policy.

Burgess reviewed the Staff Bonus Policy.

Strategic Committee

Isaacs said the Strategic Planning impact report is nearly complete.

Finance Committee

No report.

DEI Committee

Comerford reported that no applications have been received for chair of the DEI Program Team.

The Board voted to go into Executive Session at 1:12 p.m. and came back into session at 1:26 p.m.

Burgess MOVED, Comerford SECONDED, and it was APPROVED that:
Susan LeBow, Carlos Garcia, Michael Madecky, Rene Singleton, Betsy Sundholm, William Schwehr receive Emeritus Awards.

Gbajobi MOVED, Reilly SECONDED, and it was APPROVED that:
Dave Barnes receive Honorary Membership.

Kowalka MOVED, Crone SECONDED, and it was APPROVED that:
Matt Cameron receive Honorary Membership.

Isaacs MOVED, Yemi SECONDED, and it was APPROVED that:
Debra Hammond receive Honorary Membership.

Comerford MOVED, Kowalka SECONDED, and it was APPROVED that:
Lanita Legan receive Honorary Membership

CEO Update

- Taylor and Rudisille recently visited Pittsburgh & Baltimore as potential annual conference sites
- Taylor recently attended the ACUHO-I State of the Profession Institute
- Thought Leadership today: [Courage Under Fire](#)
- Annual Conference regular registration deadline is tomorrow, February 8
- February 14: BOT Committees onboarding for incoming BOT members
- February 20: Program Review Collaborative goes public
- Comerford and Taylor to attend CEO Symposium next week
- Clay Targets: Over 1,000 students registered for the National Championships

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:37 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
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Minutes**

Wednesday, March 6, 2024

Neela Patel called the meeting to order at 12:02 p.m., Eastern. Additional members present were: Deepti Chadee, Caroline Lenz, Dwayne Isaacs, Keith Kowalka, Adriane Reilly, Missy Burgess, and John Taylor, CEO. Also present were Dave Teske, Stacey Givens, Justin Rudisille, Jake Dawes, Karina Wickham, Phillip Smith, Susan Pile, and Steve Chaplin.

Kowalka MOVED, Lenz SECONDED, and it was APPROVED that:
The February 10, 2024, minutes be accepted.

Yemi Gbajobi joined the meeting at 12:05 p.m.

Ann Comerford joined the meeting at 12:17 p.m.

Ian Crone joined the meeting at 12:22 p.m.

Strategic Plan and Mission, Vision and Value Approval

Kowalka MOVED, Reilly SECONDED, and it was APPROVED that:
The 2024 Mission, Vision, and Values Statement and the 2024-2029 Strategic Plan are approved.

Karina Wickham left the meeting at 12:40 p.m.

Conference Exhibit Hall

Dawes outlined Annual Conference expo revenue and booth sales from previous years and gave an overview of additional engagement opportunities offered to corporate partners. Taylor requested that funds from the Strategic Projects Reserve be used to hire a consultant to assess and make recommendations for ACUI exhibits and sponsorships.

Chadee MOVED, Crone SECONDED, and it was APPROVED that:
\$30,000 be allocated from the Strategic Project Reserve for the CEO to contract with a conference exhibit consultant.

Emeritus Award

Comerford MOVED, Kowalka SECONDED, and it was APPROVED that:
Amy Lopez-Matthews receive an Emeritus Award.

Chadee left the meeting at 1:03 p.m.

2026 Conference Location

Taylor and Rudisille provided an overview of the site selection process for the 2026 Annual Conference and recommended the event be held March 8-12 at the David L. Lawrence Convention Center, with the Westin Pittsburgh serving as the primary hotel, located in Pittsburgh, Pennsylvania.

Isaacs MOVED, Reilly SECONDED, and it was APPROVED that:
The CEO be authorized to negotiate and contract with the convention center and city hotels for Pittsburgh to serve as the site of the 2026 ACUI Annual Conference.

Rudisille left the meeting at 1:17 p.m.

Governance Committee

Crone reported on the results of the Board of Trustees self-assessment conducted in February.

Strategic Committee

Isaacs said the Strategic Planning impact report is nearly complete and scheduled to be rolled out during the Annual Conference.

Finance Committee

Kowalka reported on FY23 Q4.

DEI Committee

Comerford said interviews for DEI co-chairs would be conducted later this month.

Teske left the meeting at 1:33 p.m.

CEO Update

- Taylor noted highlights of the upcoming board schedule for Annual Conference.
- Taylor shared membership renewal information for board members to make calls.
- Taylor reported that 1,194 student athletes are registered for the Clay Targets National Championships, representing 109 teams, which is a record.
- Gave an update on Annual Conference registrations.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:42 p.m.

Respectfully submitted,
Steve Chaplin